



springriverschool.org

Associate Class Teacher (Part-time) of Grade School Children in an all-outdoors Homeschool K-8 Grades Program inspired by Waldorf Education

- Note: This role works in a Team Teaching Arrangement
- Status: Exempt Salaried for the 2023-2024 School Year (salary based on experience and qualifications)
- Hours: Class Time of 3 days instruction per week and outside planning & meeting time – **See Team Teaching Plan for details**
- Benefits: Tuition Remission, Partial Health Stipend, Paid Time off and Holidays, & Professional Development
- Reports to Lead Class Teacher, School Administrator, and Pedagogical Administrator

Position Summary

Spring River seeks a qualified and motivated individual to serve as an Associate Teacher in Grade 1-5. This role will be participating in a Team-Teaching arrangement and working under the guidance and mentorship of a Lead Team Teacher who holds the role of Class Teacher.

Candidates must possess a commitment to personal and professional development and an enthusiasm for collegial work. This person will work as part of a committed team of teachers and be an active member of our school community. Teachers in our school make a significant commitment to their classes, both in endeavoring to know their individual students well and in bringing a rich and solid academic curriculum as a whole. This involves creating a productive relationship with parents and a cooperative relationship with colleagues. The teacher will instruct students of varying learning levels and may be asked to teach in a combined grade grouping. Waldorf Certification or willingness to participate in Waldorf Professional Development and Certification is essential.

Classroom responsibilities: (under the guidance of the Lead Class Teacher)

- Arrive on campus each workday with time to set up an outdoor classroom to prepare for student arrival. Prompt and regular attendance is an essential duty and responsibility of this position.
- Under the guidance of the Lead Class Teacher, Prepare Block Schedule and all daily lessons for students guided by the Waldorf Curriculum.
- Prepare for and instruct circle activities, Main Lesson, painting, form drawing, modeling, and practice periods. (Some classroom teachers will also provide specials/enrichment classes.)
- Maintain a safe, harmonious social environment for the students
- Work collaboratively with Team Teacher to record student progress in preparation for parent conferences three times per year and narrative reports written and shared at the end of the year. .
- Prepare a yearly class play or presentation as indicated by the curriculum.
- Plan and carry out class field trips or a class trip (third grade and up.)

Parent Meetings and Communication (under the direction of the Lead Class Teacher)

- Help with preparation and holding of a minimum of 2 class meetings?? per year that are 1-2 hours in length in addition to the parent orientation at the beginning of the year.
- Assist in conducting parent-teacher conferences with parents and serve as a supportive faculty member to discuss student or academic disciplinary concerns as needed.
- Support the writing of a weekly newsletter to parents containing short summaries of the class progress throughout the week and important announcements.

Reports and Student Progress Documentation

- Support the completion of End of Year Report Narratives covering student progress in main lessons work, behavior, and social development. Reports are to be submitted by the assigned deadline date to be reviewed for suggested edits by an assigned member of the pedagogical team.

Administrative Responsibilities:

- Track attendance for students.
- Track and Document behavior (per school Discipline policy) as needed
- Attendance and participation in weekly faculty meetings, four in-service sessions, and a session at the beginning and end of each academic year. (Will be shared with Team Teacher as outlined in Team Teaching Plan)

Other responsibilities

- All teachers share responsibility for the well-being of the school. Aspects of this responsibility are:
 - Participate in the daily morning Teacher Circle.
 - Service on at least one faculty committee. First-year teachers are exempt from this requirement.
 - Be available and willing to participate in the enrollment process of new students in areas such as student interviews, parent interviews, student assessments, and arranging for prospective student class visits.
 - Help to expand enrollment by attending open houses or fundraising events throughout the school year.
 - Support currently enrolled families by participating in a parent orientation prior to the start of each class year along with other teachers.
 - Support curriculum through the organization, planning, and participation in Festival Life and events as related to your classroom.
 - Maintain and make available a lesson plan that can be given to a substitute teacher in the case of absence.
 - Interview, hire, train, and supervise classroom assistants (if applicable)
 - Practice Confidentiality

Minimum Qualifications

- A deep love for children, respect for parents, enjoyment of working in collaboration with colleagues, enthusiasm in your work, and a commitment to self-development.
- 2+ years of previous classroom experience. The preferred candidate will have experience in a Waldorf School setting.
- Bachelor's Degree from an accredited college or university in Education, Art, or Psychology.

- **Waldorf Education Certification or the willingness to complete Waldorf Education Certification**
- The desire to grow, grade by grade, with your students, looping with them year after year
- Acceptance as a working hypothesis for teaching (not necessarily for one's own personal beliefs) the work of Rudolf Steiner, founder of Waldorf Education, as brought in faculty studies and teacher presentations during in-school workshops and other pertinent training.
- Willingness to attend relevant education and professional development training.

Physical Requirements: The physical demands described here represent those that must be met by school employees to successfully perform the essential duties of this job. Reasonable accommodations may be made for individuals with disabilities to perform essential duties.

- Arrives ready to work at the scheduled time and is rarely absent unexpectedly
- Able to have a full range of motion to locate children and examine the environment for hazards.
- Position self as needed including bending, crouching, kneeling, lifting, and reaching.
- Able to move classroom supplies in and out of the building/classroom space each morning/afternoon.
- Able to work in outdoor weather conditions for an extended period of time.
- Actively supervise students with focus, even when distractions are present.

Work Environment

- Classroom teaching will be 100% outdoors. Some duties are to be done at home on a computer.
- Schedule to be determined annually, and full school calendar to be provided.

About Spring River School

Spring River School is an initiative of Jacksonville Educational Community, a pioneering non-profit organization founded by parents and local educators who are driven by a common desire to create a transformative educational experience focused on the whole-child approach. This impulse led to the establishment of Florida's first Waldorf-inspired K-8 all-outdoor education program. We also offer parent-child classes for ages birth to 5, a parent-led playgroup, a two-day nature immersion homeschool enrichment class, and we are exploring a 9th-grade offering for the school year 2023-24.

Spring River welcomes families of all identities and backgrounds with open arms and hearts.

Our Mission: To encourage independent thought, nourish imagination and cultivate social responsibility.

Our Vision: An educational experience that embodies a reverence and respect for the intellectual, artistic, social, physical, emotional, and spiritual life of each student.

NOTE: This job description indicates the general duties and physical requirements of work performed by the employee with this job designation. It should not be interpreted or construed as a comprehensive inventory of all duties, responsibilities, qualifications, and physical

requirements required of the employee assigned to this job, as these might vary daily or as business needs demand.

EOE Statement: We are an equal employment opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, disability status, protected veteran status, or any other characteristic protected by law.

It is the policy of Spring River School to provide equal employment opportunities to all employees and applicants for employment without regard to race, color, sex, age, religion, national origin, disability, status as a covered veteran, or any other legally protected status, in accordance with federal and state law, and not to discriminate on the basis of sexual orientation. This policy applies to all terms and conditions of employment, including recruitment, hiring, placement, compensation, benefits, promotion, demotion, layoff, termination, and all other terms and conditions of employment.